



County of Mono

JOB ANNOUNCEMENT

FILING DEADLINE

In-County

FFD: 11/4-11/18

Public Works Maintenance Worker II

or

Public Works Maintenance Worker III

Public Works Department - Roads

Lee Vining

SALARY

II (\$3,056 – 3,714 / mo.)

III (\$3,372 – 4,099 / mo.)

40 hrs. per week

The County of Mono is accepting applications for the position of Public Works Maintenance Worker II or III, depending on qualifications. One position is available at Lee Vining. Qualified applicants not selected for this position will be placed on a one (1) year eligibility list from which future vacancies may be filled. The ideal candidate will be a motivated individual interested in a challenging career opportunity in the Road Operations Division of the Public Works Department and be skilled in roads construction and maintenance and heavy equipment operation. The candidate must possess either a Class A or B commercial driver's license.

Examples of Duties: Performs the full range of duties in the maintenance, construction, and repair of County roads, bridges, and drainage systems; learns to operate road maintenance equipment such as trucks, snowplows, graders, and loaders; performs unskilled duties such as clearing debris, clearing ditches, paves, patches, and repairs roads; operates hand tools; straightens and replaces snow stakes and road signs; drive vehicles to transport materials, tools, and equipment; performs routine maintenance on equipment; acts as a flag person for road repair and maintenance crews; performs shovel work; assists with the installation and repair of traffic control and warning signs; cleans and cares for tools and equipment; inspects roads and other facilities for needed repairs; may provide direction and training.

Desirable Qualifications

Ability and willingness to:

- Perform a variety of unskilled and semi-skilled work in maintenance, construction, and repair of County roads, bridges, culverts, and public work facilities.
- Operate equipment.
- Maintain basic records.
- Perform heavy physical labor.
- Perform a wide variety of road maintenance repair.
- Recognize and locate conditions, which require maintenance and repair work.
- Use and care for hand and power tools utilized in the road maintenance and construction.
- Estimate time and materials needed to perform maintenance, construction, and repair jobs.
- Good oral and written communication skills.
- Perform arithmetic calculations at the level necessary for satisfactory job performance.
- Establish and maintain cooperative working relationships.
- Use computers.
- Maintain confidentiality.
- Follow oral and written directions.
- Maintain and make basic repairs to equipment.

Typical Physical Requirements:

Sit for extended periods; frequently stand, walk, stoop, kneel, and crouch; physical ability to lift and carry objects weighing up to 50 pounds unassisted and greater than 50 pounds with assistance; normal manual dexterity and eye-hand coordination; corrected hearing and vision to normal range; verbal communication; use of equipment including hand and power tools, electrical testing equipment, computers and telephones.

Training and Experience:

Maintenance Worker II: One year of any combination of training and experience which would provide the required knowledge and abilities is qualifying.

Maintenance Worker III: Two years, increasingly responsible work experience equivalent to a Public Works Maintenance Worker II and experience which would provide the required knowledge is qualifying.

Required additional documents: Class A or B License and PW Maintenance Worker Attachment

For a complete job description and application contact the County Administrative Office at (760) 932-5412 or email:

hr@mono.ca.gov. Faxed and emailed applications from permanent county employees will be accepted only if the signed **original** is postmarked by the filing deadline.

COUNTY OF MONO
COUNTY ADMINISTRATIVE OFFICE – Human Resources
P.O. Box 696 ~ Bridgeport, California 93517

(760) 932-5412 ~ (760) 932-5411 (FAX) website: <http://www.monocounty.ca.gov/>

EOE/AAE/ADA